

★★PARTIES AT THE AISLING CENTER★★

Thank you for booking your party at the Aisling Irish Community Center

To confirm your booking please complete and return the enclosed booking form and deposit to:
 AISLING IRISH COMMUNITY CENTER, INC., 990 MCLEAN AVENUE, YONKERS, NY 10704

The following terms and conditions apply to all parties booked with us. By signing the booking form you agree that you have read and agree to the terms and conditions as set out below:

Terms & Conditions

- Booking Times Available: Fridays 4.00pm-7.00pm/Saturdays 11.00-2.00pm/Saturdays 3.00pm-6.00pm
- Maximum capacity facilitates 40 guests
- A charge of \$100 is required with completed booking form, prior to commencement of rental, with \$25.00 returned to client upon cessation of rental on the strict condition that the space is left in a clean and orderly condition.
- Additional fees may be assessed based on time and materials for work required to restore the room/space to its original condition
- A certificate of insurance is required for any Kid's Entertainer, performing at a party. The certificate must list the Aisling Irish Center as certificate holder & additional insured and party date and parent name listed in the descriptions box of the certificate
- A copy of a valid Driver's License or Passport is required at time of booking
- Cancellations made less than 7 days prior to booking date will not be returned a full deposit
- Please make checks payable to "AISLING IRISH COMMUNITY CENTER, INC."
- **\$100 IS DUE IN FULL IN CASH OR BY CHECK ON BOOKING OF YOUR PARTY (PARTY BOOKING IS NOT CONFIRMED UNTIL PAYMENT IS RECEIVED)**
- All party space hire is for 3 hours unless otherwise stated
- A fee of \$40 per additional hour will be charged, should renter require a longer booking time (outside of available times)
- The party venue will need to be vacated within the agreed time to ensure the next party booking has ample time to set up
- Although every effort is made to ensure the party is hosted, should the Aisling Center be unable to facilitate your party booking due to circumstances outside of our control, such as severe weather conditions or power outage, your deposit is valid for a future booking for up to one year
- Total number of guests includes birthday child
- No alcohol is permitted on the premises and failing to adhere to this, will result in immediate termination of your booking
- Aisling Irish Community Center, Inc. is responsible for ensuring the party space adheres to all health and safety regulations however, the renter is solely responsibility for the safety and welfare of all children attending the party
- The renter is responsible for communication of all third party services provided at the party to the Aisling Irish Center

I hereby agree that I have read and agree to the terms and conditions set out.

I have enclosed a deposit of \$100.00 Cash [] Check []

Signed **Date.....**

Booking Form

To book your party please complete the following form found on pages 1 and 2 and return completed form with deposit, made payable to "Aisling Irish Community Center, Inc."

Send to: AISLING IRISH COMMUNITY CENTER, 990 MCLEAN AVENUE, YONKERS, NY 10704

Your Details

Name

Address 1

Address 2

State

Zip Code

Phone No

Cell No

Email

Party Details

Full Name of Party Girl/Boy

No of Children.....

Age of Children

Party Date

Party Start Time.....

How you heard of us.....

Any Additional Comments:

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